

Communications and Events Intern

Brussels | Full-time | 5-month fixed-term contract

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The position

Are you passionate about communications, European affairs and the energy transition? Would you like to gain hands-on experience in EU policy communications, advocacy campaigns and event organisation? Efficient Buildings Europe is looking for a motivated, creative and enthusiastic Communications and Events Intern to join its Brussels-based Secretariat for five months.

Please note that candidates must be eligible for a Convention D'immersion Professionnelle (CIP).

About Efficient Buildings Europe

EBE is a Brussels-based European industry association promoting energy efficiency and decarbonisation in buildings. It connects industry expertise with EU policymaking and works with institutions, authorities and civil society. Our initiatives include the Renovate Europe Campaign and the C4E Forum, which brings the Central and Eastern European energy-efficiency community together.

Your responsibilities

Reporting to the Communications & Projects Officer, you will support communications and events for EBE, Renovate Europe and C4E Forum. Responsibilities could include:

Communications and content

- ▶ Write, adapt and publish content for websites, social media and newsletters; help maintain communication calendars.
- ▶ Create graphics, infographics, presentations and short videos for campaigns, publications and events.
- ▶ Support the layout and dissemination of position papers, policy briefings and other advocacy materials.
- ▶ Monitor relevant EU policy, media and sector developments; update website content and media/contact lists.

Events and stakeholder engagement

- ▶ Help organise meetings, webinars, workshops and conferences, including registrations, speakers, venues and logistics.
- ▶ Prepare invitations and promotional materials, contribute to event coverage and post-event communications.
- ▶ Support stakeholder coordination, team meetings and other communications or events tasks as needed.

About you

Required qualifications and skills

- ▶ A bachelor's degree in communications, political science, European studies or a related field.
- ▶ Strong interest in European affairs, energy efficiency and climate policy.
- ▶ Excellent written and spoken English and the ability to communicate clearly.
- ▶ Strong organisational skills, attention to detail and ability to manage several tasks.
- ▶ Creativity, initiative, willingness to learn and an ability to work independently and in a team.

Desirable skills and experience

- ▶ Communications, digital content creation or event experience.
- ▶ Knowledge of Canva, WordPress, social media tools, graphic design or video editing.
- ▶ Familiarity with EU policy processes and/or another EU language.

What we offer

- ▶ A full-time, five-month internship under a Convention d'Immersion Professionnelle (CIP), with direct experience in EU policy communications, campaigning and events.
- ▶ A gross monthly training allowance of €1,538.
- ▶ Meal vouchers worth €10 per working day.
- ▶ Monthly STIB public transport subscription.
- ▶ Hands-on training and networking opportunities with EBE's international team and EU public affairs stakeholders.
- ▶ On-site work in Brussels, with remote working on Fridays.

How to apply

Send your CV, a one-page motivation letter and one example of your visual or graphic work (such as a social media graphic, infographic or presentation) to Rémi Collombet at info@efficientbuildings.eu, using the subject "Communications and Events Intern", by Friday, 13 November 2026 at 12:00 (Brussels time). Applications will be reviewed on a rolling basis.

EBE reserves the right not to fill this vacancy and/or relaunch the call.